



## HOUSEKEEPING ATTENDANT

Amara Sanctuary Resort Sentosa, SINGAPORE

**Date Posted:** 18 May 2018

**Department:** Housekeeping

**Apply By:** 17 June 2018

**Employment Type:** Full Time

---

### JOB SUMMARY:

Maintain the cleanliness of the rooms & public areas according to Resort's standards.

### RESPONSIBILITIES:

1. Clean assigned guest rooms and public area by priority.
2. Equip trolley with necessary amenities and transport two trolleys for dirty and clean linen to assigned level.
3. Replenish the amenities according to the room standards. Change the towels and floor mats.
4. Make the bed and change bed linens.
5. Empty rubbish bins, sweep and mop the floor and compound.
6. Remove dust, spots and smears from all doors, drapes, windows, ledges, frame, corners and telephone. Inspect condition of furniture for tears, rips and stains.
7. Inspect condition of room facilities and report any defects to Assistant Housekeeper / Housekeeping Supervisor.
8. Clean the toilets and scrub all basins and bathtubs.
9. Clean wax stain on oil lamps.
10. Use correct cleaning chemicals for designated surfaces according to Resort's requirements.
11. Turn over any lost and found items to Housekeeping Department
12. Respond to guest's requests or complaints

### Others:

1. Perform any other duties as assigned by management.

**JOB REQUIREMENTS:**

1. Support and uphold the company mission and core values.
2. Maintain high standards of professionalism, ethics, grooming and attitude towards staff and guests.
3. Able to understand and communicate in simple English.
4. Have a pleasant personality
5. Functional knowledge in room cleaning.

**QUALIFICATIONS & EXPERIENCE:**

1. Minimum 1 year of experience
2. Knowledge in use of vacuum cleaner and proper chemicals handling.

**SPECIAL REQUIREMENTS:**

1. Willingness to travel to Sentosa.
2. Occasional exposure to outdoors and weather.
3. Able to work on shifts, weekends and public holidays.

**Interested applicants may email their resume to  
[career@amarasanctuary.com](mailto:career@amarasanctuary.com)**